

國立成功大學健康照護科學研究所博士學位口試申請流程
AHS Thesis Defense: Oral Exam application process

110.02.24 110 學年度第 4 次所務會議修正通過

申請 Application	<p>提出申請日期：考試 1 個月前</p> <p>第一學期：12 月 31 日止。口試成績 1 月 31 日前送達註冊組。</p> <p>第二學期：6 月 30 日止。口試成績 7 月 31 日前送達註冊組。</p> <p>上網輸入並列印以下資料送至所辦申請： http://campus4.ncku.edu.tw/wwwmenu/program/mou/</p> <ol style="list-style-type: none">1. <u>學位考試申請表</u>2. <u>學位論文口試推薦表</u>3. <u>成績單及博士班修課記錄審核表</u>4. <u>參加國際會議發表論文（口報或海報）至少兩篇（附摘要以及發表證明）</u>5. 修習本所博士班期間，學生至少有一篇以第一作者刊登於 SCI 或 SSCI 或 EI 國際期刊的原著論文（或已被接受），另投稿一篇論文於 SCI、SSCI 或 EI 國際期刊(出具證明)，刊登(或已被接受)與投稿之論文需為修讀博士期間所產出之原著論文，且指導教授或經指導教授同意由共同指導教授為通訊作者，填寫「博士班學位資格：國際期刊發表審查表」，經指導教授簽名同意。6. <u>國際期刊發表審查表（附全文及接受證明）</u>7. 論文之撰寫必須於口試前一個月完成。論文之完整性必須經過(論文輔導委員會)審查通過及推薦。(附<u>博士論文評估意見表</u>)8. <u>博士論文審查（口試）委員資歷表</u>9. 論文初稿 <p>Application must be done one month prior to oral defense. Fall: before Dec. 31st Spring: before Jun. 30th Documents required: Download from http://campus4.ncku.edu.tw/wwwmenu/program/mou/</p> <ol style="list-style-type: none">1. <u>Application for doctoral qualification</u>2. <u>Recommendation for doctoral qualification</u>3. <u>Transcript/scoresheet and evaluation form for course completion</u>4. <u>Abstracts of two speeches/posters presented at international conferences</u>5. Proof and signed publication evaluation form of at least one manuscript accepted by a SCI/SSCI/EI journal as
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	<p>first author and PhD student of institute of Allied health science. The thesis advisor needs to be the corresponding author.</p> <p>6. <u>Signed publication evaluation form with full manuscript and proof of acceptance</u></p> <p>7. Thesis must be completed one month prior to qualification. The thesis committee need to evaluate and proof the manuscript. Signed doctoral thesis evaluation form is needed as well.</p> <p>8. Personal information of thesis committee (a form can be downloaded)</p> <p>9. Doctoral Thesis</p>
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<p>論文輔導委員會 Dissertation Advisory Committee</p>	<p>1. 確認及審查博士學位候選人資格、應修科目與學分、及修業年限等資格條件 Confirm and assess the requirements of the PhD candidates, required subjects and credits, graduation year, etc.</p> <p>2. 確定博士學位考試委員會委員名單 5~9 名，其中校外委員須 1/3（含）以上 Confirm the examiners of the PhD dissertation committee (5-9 members) with at least one third of the examiners must be external examiners.</p> <p>3. 同意學生申請學位考試 Agree the Oral Exam application.</p>
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<p>所辦向校方提出申請校長核發委員聘書 AHS general office submits application to NCKU</p>	<p>(所辦)繳交學位考試申請書、學位考試申請書(同意書)、考試委員名冊、考試經費預算表、考試委員明細表、考試時間表。 The AHS general office needs to submit required documents to the NCKU (including the application, the list of the examiners, the examination budget, the details of the examiners, and the examination date/time).</p>
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	<p>兩週前： (所辦) e-mail 通知師生 (學生) 將論文函送校內外委員審閱 Two weeks before oral defense: (general office) deliver the information via email (students) deliver the dissertation to examiners</p>				
<p>試前作業 Administration before oral defense</p>	<p>準備資料：請向所辦領取 Please contact the general office to obtain required documents</p> <table border="1" style="width: 100%;"> <tr> <td>給學生：</td> <td>給指導教授：</td> </tr> <tr> <td>①口試委員聘書 ②交通費印領清冊</td> <td>①論文評分表，每位委員一份</td> </tr> </table>	給學生：	給指導教授：	①口試委員聘書 ②交通費印領清冊	①論文評分表，每位委員一份
給學生：	給指導教授：				
①口試委員聘書 ②交通費印領清冊	①論文評分表，每位委員一份				

	②論文證明書
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口試 (7/31 或 1/31 以前須舉行完畢) Oral defense (Needs to be completed before 7/31 or 1/31)	無記名投票，評定 1 次為限，出席委員 2/3 (含) 以上評定平均分數達 70 分以上為通過。 Ballot with one-time vote. Pass the oral defense needs to have two thirds of the examiners score 70 or above.
↓ 不通過 Fail	↓ 通過 Pass
修業年限尚未屆滿者，得於次學期或次學年申請，重考以一次為限 Retake at next semester	繳交論文 所辦：繳交論文考(口)試成績記錄表 學生： http://ethesys.lib.ncku.edu.tw/ETD-db/ 數位論文全文系統參考論文繳交須知 於次學期註冊前，繳交 2 本精裝本至註冊組和圖書館，1 本平裝本至所辦 Submit 2 dissertations in hardback to the Registrar Division and the NCKU Main Library, and 1 thesis in paperback to the institute office.